



## About Telefication Certification

RD\_560, Issue 9

This document contains detailed information about Telefication Certification.

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## Revision record sheet

NOTE: The person who initiated the document or modified the document is responsible for maintaining this record sheet

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## 1 Introduction

### 1.1 Abstract

This document gives information about the services, accreditation's and designations of Telefication Certification.

Furthermore information is supplied about the way Telefication Certification is organised and about the conditions related to the services of Telefication Certification.

### 1.2 File names

The name of a file containing a document of Telefication Certification has the following structure:  
**R[letter]\_[three digits number]\_[two digits number], [text string].[extension]**

**R** is a fixed letter with the purpose to distinguish the documents of Telefication Certification of the general documents of Telefication (letter C) and of the documents of the Laboratory (letter A).

**[letter]** is one of the following letters:

- "C" of Certificates;
- "D" of Documents for external use;
- "E" of External documents and standards;
- "F" of Forms;
- "Q" of Quality Manual and procedures;
- "X" of Miscellaneous.

**[three digits number]** identifies the document (together with [letter]). The designation of this number is not structured and can be chosen random between 001 and 999. As far as possible a logic number is chosen.

**[two digits number]** identifies the version of the document, starting with 01, then 02, etc.

**[text string]** is the full title of the document.

**[extension]** is the standard three-letter code related to the program associated with the format of the file. Like "pdf" for Adobe Acrobat and "doc" for Microsoft Word.

An example is "RD\_560\_02, About Telefication Certification.pdf". Respectively meaning this is a Telefication Certification (the "R") Document for external use (the "D") with identification number 560 (the "560") in his second version (the "02") with the title "About Telefication Certification" to be used with Adobe Acrobat (the "pdf"). The identification number 560 is chosen because the Notified Body number of Telefication Certification is 0560.

## 2 Services

### 2.1 Introduction

Telefication is a third party test laboratory and a third party certification and inspection body. The Dutch Council for Accreditation (Raad voor Accreditatie: RvA) has accredited Telefication to ISO/IEC 17025 (laboratory) and EN 17065 (product certification).

Specialising in the area of information technology and telecommunications equipment and systems (IT&T), the activities of Telefication Certification cover *Product Certification*, *System Certification* and *Product Inspection*.

### 2.2 Product Certification

Telefication Certification has the following *Product Certification* schemes operational:

<b>Product 1/ Product Group</b>	<b>Certification Scheme</b>	<b>Standard / Normative Document</b>
Navigation equipment and radio communication equipment (to be placed on board of ships)	MED (Marine Equipment Directive) scheme: EC Type-examination (Module B) Conformity to type based on quality assurance of the production process(module D) Conformity to type based on product verification (module F) Conformity based on unit verification (module G)	European Directive: 2014/90/EU Marine equipment All relevant standards to be used under the above-mentioned European Directives published in the Official Journal of the European Union All relevant resolutions published by IMO
Information technology, radio transmitting, measurement, control, laboratory, audio, video and similar equipment	Electrical Safety scheme: Review of technical documentation	Electrical Safety scheme All relevant standards to be used under the Directive 2014/35/EU published in the Official Journal of the European Union
Radio equipment	Conformity assessment procedures for the RED Scheme: EU-Type examination (Module B)	European Directives: 2014/53/EU All relevant standards to be used under the above-mentioned European Directives published in the Official Journal of the European Union European Council Recommendation 1999/519/EC
Electric and electronic appliances (apparatus with electrical and/or electronic parts liable to generate electromagnetic disturbance, or the performance of which is liable to be affected by such disturbance)	EMC (Electromagnetic Compatibility) scheme: EU-type examination (module B) Review of technical documentation	European Directives: 2014/30/EU All relevant standards to be used under the above-mentioned European Directive published in the Official Journal of the European Union Japanese regulation: "Radio Law" USA regulation: 47 CFR Part 15B

<b>Product 1/ Product Group</b>	<b>Certification Scheme</b>	<b>Standard / Normative Document</b>
Radio equipment, telecommunications terminal equipment and alarm components	TAL (Tested by an Accredited Laboratory) scheme: Review of test report and surveillance	<p>All standards published in the Official Journal of the European Union under the scope of the European Directives: 2014/30/EU, 2014/35/EU, 2014/53/EU, 2014/90/EU, Regulation (EU) No 305/2011, Regulation 2016/425/EU</p> <p>All standards published by the Federal Communications Commission (FCC) of the United States of America relevant for the "Telecommunication Certification Bodies Scheme" All standards published by Industry Canada related to RSP 100, Radio Standards Procedure respectively DC-01, Procedure for Declaration of Conformity and Registration of Terminal Equipment All standards and requirements published by the Ministry of Information and Communication in Japan under the scopes of the "Radio Law" respectively the "Telecommunications Business Law" RE_070 (Telefication standards)</p>
Radio equipment	CCB (Canadian Certification Body) scheme: Type examination and surveillance	CB-03, "Requirements for the Certification of Radio Apparatus to Industry Canada's Standards and Specifications" All standards published by Industry Canada related to RSP 100 "Radio Standards Procedure"
Radio equipment	TCB (Telecommunication Certification Body) scheme: Type examination and surveillance	All standards published by the Federal Communications Commission (FCC) of the United States of America relevant for Unlicensed Radio Frequency Devices (A1, A2, A3 and A4) and/or for Licensed Radio Service Equipment (B1, B2, B3 and B4)
Telecommunication terminal equipment	ACTA (Administrative Council for Terminal Attachments) scheme: Review of technical documentation	All standards published by the Federal Communications Commission (FCC) of the United States of America relevant for Telephone Terminal Equipment All standards published by the Telecommunications Industry Association (TIA) relevant for Telephone Terminal Equipment
Telecommunication terminal equipment	TAPAC (Terminal Attachment Program Advisory Committee) scheme: Review of technical documentation	DC-01, "Procedure for Declaration of Conformity and Registration of Terminal Equipment of Industry Canada" All standards published by Industry Canada related to DC01

<b>Product 1/ Product Group</b>	<b>Certification Scheme</b>	<b>Standard / Normative Document</b>
Radio equipment and telecommunication terminal equipment	CAB Japan (Conformity Assessment Body) scheme: Type examination	Japanese "Radio Law" Japanese "Ordinance Concerning Technical Regulations Conformity Certification of Specified Radio Equipment" Japanese "Telecommunications Business Law" Japanese "Ordinance Concerning Technical Conditions Compliance Approval and Certification of the Type for Terminal Equipment" ARIB standards
Alarm components	AC (Alarm Components) scheme: Type examination and inspection of conformity to type	RE_070 (Telefication standard)
Fire components	CPR (Constructions Products Directive) scheme	All standards published in the Official Journal of the European Union under the scope of the European Construction Products Regulation No 305/2011
Security and Fire components	CERTALARM scheme	RD_081 (Telefication standard)
Intrusion components	INCERT scheme	INCERT doc.005 (NL) INCERT doc.005 (FR) RE_014, INCERT rules for certification of products against intrusion in buildings BEC T014, BEC T014A, BEC T031
Industrial and recreational safety helmets	PPE (Personal Protective Equipment) Scheme	Regulation: 2016/425/EU All relevant standards to be used under the above-mentioned European Regulation published in the Official Journal of the European Union European
Helmets for S-EPAC riders	NCS 8776 Certification scheme to NTA 8776	NEN NTA 8776

## 2.3 System Certification

Telefication Certification has the following *System Certification* schemes operational:

- **QMS with respect to Product Compliance**  
 System certification of Quality Management Systems with respect to Product Compliance.

This scheme is described in the document *RD\_053, Certification of Quality Management Systems with respect to Product Compliance*.

The following sub schemes can be followed:

- **Continued Compliance Marine Equipment Directive**

Production quality systems, Product quality systems and Product Verification for Marine Communication and Navigation Equipment based on the modules D, E and F of the European Directive 2014/90/EU.

This scheme is described in document *RD\_041, Production quality systems, Product quality systems and Product Verification for Marine Communication and Navigation Equipment*.

- **Continued Compliance TCB Scheme (FCC approvals)**

Continued compliance of Unlicensed Radio Equipment, Licensed Radio Equipment and Telephone Terminal Equipment based on the "Telecommunication Certification Bodies Scheme" (TCB Scheme) of the Federal Communications Commission (FCC) of the United States of America for all standards published by the FCC under the "TCB Scheme".

This scheme is described in documents *RD\_730, FCC approval procedures for Telecommunication Terminal Equipment* (under development) and *RD\_731, FCC approval procedures for Licensed and Unlicensed Radio*.

- **Continued Compliance CCB Scheme (Industry Canada approvals)**

Continued compliance of Radio Equipment based on the certification procedures of Industry Canada as defined in *CB-03, Requirements for the Certification of Radio Apparatus to Industry Canada's Standards and Specifications* for all standards published by Industry Canada related to *RSP 100, Radio Standards Procedure*.

This scheme is described in document *RD\_721\_03, Radio Equipment Certification Procedure for Canada*.

- **RE Directive (Module H)**

Conformity assessment procedures of Radio Equipment based on Annex IV of the RED Directive 2014/53/EU.

This scheme is described in document *RD\_061, Conformity assessment procedures for the RED Scheme*.

• **MasterCard International**

MasterCard Europe (formerly known as Europay International) developed a certification scheme for manufacturers of debit and credit cards. The system intends to create a minimum level of quality for debit and credit cards to be purchased by banks in Europe. MasterCard Europe will take the certification decision. However Telefication Certification is entitled to perform the audits of Quality Management Systems of the production locations. In this scheme Telefication Certification is the pioneer.

## 2.4 Product Inspection

Telefication Certification has the following operational *Product Inspection* schemes:

• **Conformity to Type TCB Scheme (FCC Approvals)**

Conformity to Type of Unlicensed Radio Equipment, Licensed Radio Equipment and Telephone Terminal Equipment based on the "Telecommunication Certification Bodies Scheme" (TCB Scheme) of the Federal Communications Commission (FCC) of the United States of America for all standards published by the FCC under the "TCB Scheme".



This scheme is described in documents *RD\_730, FCC approval procedures for Telecommunication Terminal Equipment* (under development) and *RD\_731, FCC approval procedures for Licensed and Unlicensed Radio*.

- **Conformity to Type CCB Scheme (Industry Canada Approvals)**  
Conformity to Type of Radio Equipment based on the certification procedures of Industry Canada as defined in *CB-03, Requirements for the Certification of Radio Apparatus to Industry Canada's Standards and Specifications* for all standards published by Industry Canada related to *RSP 100, Radio Standards*.

This scheme is described in documents *RD\_721, Radio Equipment Certification Procedure for Canada*.

### 3 Accreditation

#### 3.1 Dutch Council for Accreditation C224

Telefication Certification is accredited to EN 17065 by the Dutch Council for Accreditation (Raad voor Accreditatie or RvA) under certificate number C224 for the following *Product Certification* schemes:

Product 1/ Product Group	Certification Scheme	Standard / Normative Document
Decision: 96/577/EC FIRE ALARM/DETECTION, FIXED FIRE-FIGHTING, FIRE AND SMOKE CONTROL AND EXPLOSION SUPPRESSION PRODUCTS (1/1) Kits for installations: - Combined fire detection and fire alarm systems-kits - Fire alarm system kits  Fire detection/fire alarm components: - Manual call points (fire safety) - Smoke, heat and flame detectors - Short circuit isolators - Alarm devices - Input/output devices - Power supplies - Control and indicating devices  Fire control components: Power supplies	European Regulation No 305/2011  System 1 or 1+ Verification of Constancy of Performance	EN 54-2, EN 54-2/A1, EN 54-2/AC, 54-3/A1, 54-3/A2, 54-4, 54-4/A1, 54-4/A2, 54-4/AC, 54-5/A1, 54-7/A1, 54-7/A2, 54-10, 54-10/A1, 54-11, 54-11/A1, 54-12, 54-16, 54-17, 54-17/AC, 54-18, 54-18/AC, 54-20, 54-20/AC, 54-21, 45-24, 54-25, 54-25/AC EN 12101-10, EN 12101-10/AC EN 12094-1, 12094-3, 12094-9, 12094-12 EN 14604, 14604/AC
Fire protection equipment, Navigation equipment and radio communication equipment (to be placed on board of ships)	MED (Marine Equipment Directive) scheme: EC Type-examination (Module B) Conformity to type based on quality assurance of the production process(module D) Conformity to type based on product verification (module F) Conformity based on unit verification (module G)	European Directive: 2014/90/EU Marine equipment All relevant standards to be used under the above-mentioned European Directives published in the Official Journal of the European Union All relevant resolutions published by IMO

<b>Product 1/ Product Group</b>	<b>Certification Scheme</b>	<b>Standard / Normative Document</b>
Radio equipment	Conformity assessment procedures for the RED Scheme: EU-Type examination (Module B)	European Directives: 2014/53/EU All relevant standards to be used under the above-mentioned European Directives published in the Official Journal of the European Union European Council Recommendation 1999/519/EC
Electric and electronic appliances (apparatus with electrical and/or electronic parts liable to generate electromagnetic disturbance, or the performance of which is liable to be affected by such disturbance)	EMC (Electromagnetic Compatibility) scheme: EU-type examination (module B) Review of technical documentation	European Directives: 2014/30/EU All relevant standards to be used under the above-mentioned European Directive published in the Official Journal of the European Union Japanese regulation: "Radio Law" USA regulation: 47 CFR Part 15B
Radio equipment, telecommunications terminal equipment and alarm components	TAL (Tested by an Accredited Laboratory) scheme: Review of test report and surveillance	All standards published in the Official Journal of the European Union under the scope of the European Directives: 2014/30/EU, 2014/35/EU, 2014/53/EU, 2014/90/EU, Regulation (EU) No 305/2011, Regulation 2016/425/EU  All standards published by the Federal Communications Commission (FCC) of the United States of America relevant for the "Telecommunication Certification Bodies Scheme" All standards published by Industry Canada related to RSP 100, Radio Standards Procedure respectively DC-01, Procedure for Declaration of Conformity and Registration of Terminal Equipment All standards and requirements published by the Ministry of Information and Communication in Japan under the scopes of the "Radio Law" respectively the "Telecommunications Business Law" RE_070 (Telefication standards)

<b>Product 1/ Product Group</b>	<b>Certification Scheme</b>	<b>Standard / Normative Document</b>
Radio equipment	CCB (Canadian Certification Body) scheme:  Type examination and surveillance	CB-03, "Requirements for the Certification of Radio Apparatus to Industry Canada's Standards and Specifications"  All standards published by Industry Canada related to RSP 100 "Radio Standards Procedure"
Radio equipment	TCB (Telecommunication Certification Body) scheme:  Type examination and surveillance	All standards published by the Federal Communications Commission (FCC) of the United States of America relevant for Unlicensed Radio Frequency Devices (A1, A2, A3 and A4) and/or for Licensed Radio Service Equipment (B1, B2, B3 and B4)
Telecommunication terminal equipment	ACTA (Administrative Council for Terminal Attachments) scheme:  Review of technical documentation	All standards published by the Federal Communications Commission (FCC) of the United States of America relevant for Telephone Terminal Equipment  All standards published by the Telecommunications Industry Association (TIA) relevant for Telephone Terminal Equipment
Telecommunication terminal equipment	TAPAC (Terminal Attachment Program Advisory Committee) scheme:  Review of technical documentation	DC-01, "Procedure for Declaration of Conformity and Registration of Terminal Equipment of Industry Canada"  All standards published by Industry Canada related to DC01

<b>Product 1/ Product Group</b>	<b>Certification Scheme</b>	<b>Standard / Normative Document</b>
Radio equipment and telecommunication terminal equipment	CAB Japan (Conformity Assessment Body) scheme:  Type examination	Japanese "Radio Law"  Japanese "Ordinance Concerning Technical Regulations Conformity Certification of Specified Radio Equipment"  Japanese "Telecommunications Business Law"  Japanese "Ordinance Concerning Technical Conditions Compliance Approval and Certification of the Type for Terminal Equipment"  ARIB standards
Alarm components	AC (Alarm Components) scheme:  Type examination  Type examination and inspection of conformity to type	RE_070 (Telefication standard)
Fire components	CPR (Constructions Products Directive) scheme	All standards published in the Official Journal of the European Union under the scope of the European Construction Products Regulation No 305/2011
Security and Fire components	CERTALARM scheme	RD_081 (Telefication standard)
Intrusion components	INCERT scheme	INCERT doc.005 (NL) INCERT doc.005 (FR) RE_014, INCERT rules for certification of products against intrusion in buildings BEC T014, BEC T014A, BEC T031
Industrial and recreational safety helmets	PPE (Personal Protective Equipment) Scheme	Regulation: 2016/425/EU All relevant standards to be used under the above-mentioned European Regulation published in the Official Journal of the European Union European
Helmets for S-EPAC riders	NCS 8776 Certification scheme to NTA 8776	NEN NTA 8776

These large number of certification schemes fit in Telefication's policy to serve the electronic equipment industry in the most attractive and convenient way.

## 4 Designations

### 4.1 European Directives

Telefication Certification is designated by:

- The Ministry of Infrastructure and the Environment - Netherlands Shipping Inspectorate (ILT Scheepvaart) as Notified Body related to **Marine Equipment directive**.
- The Ministry of Economic Affairs (department Agentschap Telecom) as Notified body for **EMC directive** and **RE directive**.
- The Ministry of Housing, Spatial Planning and the Environment as Notified Body for the **Construction Products Regulation**.
- The Ministry of Social affairs and Labour (Inspectie SZW) as Notified Body for the **Personal Protective Equipment Regulation**.
- NEN as certification body for to be tested against NTA8776.
- BEC as certification body for the INCERT scheme.

The Notified Body number of Telefication Certification is **0560**. This number is applicable for all the above designations.

### 4.2 Mutual Recognition Agreements

Designated by the Ministry of Economical Affairs in The Netherlands, Telefication Certification is a Conformity Assessment Body under the following Mutual Recognition Agreement (MRA's):

- **The MRA between the EU and Australia**  
The designation of Telefication Certification as a Conformity Assessment Body (CAB) covers all Telecommunication Terminal Equipment and EMC falling under the scope of the MRA between the European Union (EU) and Australia.
- **The MRA between the EU and New Zealand**  
The designation of Telefication Certification as a Conformity Assessment Body (CAB) covers all Telecommunication Terminal Equipment and EMC falling under the scope of the MRA between the European Union (EU) and New Zealand.
- **The MRA between the EU and the USA**  
The designation of Telefication Certification as a Conformity Assessment Body (CAB) covers all products falling under the "Telecommunication Certification Bodies Scheme" of the Federal Communications Commission (FCC) of the United States of America. The TCB Scheme includes certification of Unlicensed Radio Frequency Devices (A1, A2, A3 and A4), Licensed Radio Service Equipment (B1, B2, B3 and B4) and Telephone Terminal Equipment (C).

Formally Telefication Certification is designated as a CAB, however in the market TCB is used.

- **The MRA between the EU and Japan**  
The designation of Telefication Certification as a Conformity Assessment Body (CAB) covers:  
Telecommunication Business Law:
  - Certification Body for all Terminal Equipment for the purpose of calls;
  - Certification Body for all Terminal Equipment except Terminal Equipment for the purpose of calls;
  - Attested Inspector for Type I Examination Business;
  - Attested Inspector for Type II Examination Business;
  - Attested Inspector for Type III Examination Business.Radio Law:
  - Certification Body for Type I specified radio equipment;
  - Certification Body for Type II specified radio equipment;
  - Certification Body for Type III specified radio equipment;
  - Attested Inspector.
- **The MRA between the EU and Switzerland**  
The designation of Telefication Certification as a Conformity Assessment Body (CAB) covers all Telecommunication Terminal Equipment and Radio Equipment falling under the scope of the MRA between the European Union (EU) and Switzerland.
- **The MRA between the EU and Canada**  
The designation of Telefication Certification as a Conformity Assessment Body (CAB) covers all Radio Equipment falling under the scope of the MRA between the European Union (EU) and Canada.

Telefication certification is not making use of its designations as CAB Australia and CAB New Zealand. Reasons are that these MRA's are restricted to TTE (so Radio equipment is not included), and the market for TTE approvals for these countries is limited. Telefication processes orders for Australian or New Zealand TTE-approvals under their Liaison service (the local approval authorities have acceptable lead-times and costs).

### 4.3 Third Party Certification

Telefication Certification is designated as a certification body by the following third party:

- **MasterCard International**  
Audit entity for the for Certification of Europay vendors based on the "CQM Certification process".

## 5 Organization

### 5.1 Telefication bv

Telefication bv is a private company established in Zevenaar. The investment company Kiwa Nederland B.V. owns 100% of the shares.

The composition of the Board of Directors of Telefication is as follows:

- Kiwa Nederland B.V.

At the moment de company Telefication bv is trading under the name Telefication. In the past Telefication has used the following trade names:

- **Telefication B.V.**
- **Kiwa Telefication**
- **Kiwa FS&S Testing**
- **Kiwa EMC**

Telefication Certification is one of the three departments of Telefication bv. Telefication bv operates also as an accredited testing laboratory (ISO/IEC 17025). The test department is called "Telefication Laboratory".

### 5.2 Test Laboratories

The laboratory of Telefication is located at:

**Telefication Laboratory**  
Edisonstraat 12A  
6902 PK Zevenaar  
The Netherlands  
Phone: +31 88 998 3600

The laboratory has implemented a quality system according to ISO/IEC 17025. The Dutch Council for Accreditation (Raad voor Accreditatie: RvA) has accredited the laboratory of Telefication.

Telefication-listed laboratories are audited by Telefication Certification and are fulfilling the requirements as laid down in the document *RD\_050, Requirements for Telefication-listed laboratories*. Test reports issued by Telefication-listed laboratories within the scope of the listing are recognised by Telefication Certification for certification purposes.

The Telefication-listed laboratories are:

**Furuno Labotech International Co., Ltd.**  
9-52 Ashihara-cho (2-20 Nishinomiya Hama)  
Nishinomiya-shi (Nishinomiya-shi)  
Hyogo 662-8580 (Hyogo 662-0934)  
Japan  
Phone: +81 798-63-1094  
Fax: +81 798-63-1098



### 5.3 Sales Offices

At the moment the worldwide sales is realized from the Zevenaar office. There are no agreements with third parties about selling services of Telefication.

### 5.4 Governing Board

The Managing Director of Telefication has set up a Governing Board for Telefication Certification. The Governing Board is responsible for the activities of Telefication Certification. The Governing Board consists of the Managing Director, Operation Manager Certification and Director Certification.

### 5.5 Advisory Board

The Governing Board has established an Advisory Board.

The Advisory Board has the task to monitor the integrity of the activities of Telefication Certification and to advise the Governing Board on issues as:

- Certification schemes to be used by Telefication Certification;
- Technical standards and methods for assessment as well as interpretations thereof;
- The method of dealing with complaints;
- Any issue the Advisory Board deemed to be of importance regarding certification;
- Nomination of new candidates for the Advisory Board, to ensure the widest possible coverage of concerned parties regarding the content and functioning of the certification system, to add expertise regarding new certification areas or disciplines and to ensure the continuity of the Advisory Board.

The Advisory Board may give a binding advice to the Governing Board. If such binding advice is not respected in any matter by the Governing Board, the Advisory Board has the right to take appropriate measures such as, if necessary, informing the accreditation body (i.e. the RvA) of Telefication Certification.

The Composition of the Advisory Board is as follows:

<b>Organisation</b>	<b>Representative</b>	<b>Party</b>	<b>Areas of expertise</b>
	H. Jalink	Manufacturer	Alarm, CPD
NEC Nederland	F. Dosit y Araújo	Manufacturer	Radio, Telecom, CATV
Hesdo	J. Roording	Trading	Telecom
WebWayOne Ltd.	P. Voorneveld	Manufacturer	Alarm, EMC, Safety

One of the members of the Advisory Board is chairman.

### 5.6 Independence

A clear separation is made between Telefication Certification and the other departments of Telefication, to secure the independence of any related decision. For Telefication Certification this implies that all certification and inspection decisions are made by the permanent staff of Telefication Certification. The final responsibility to make any product certification or inspection decision is with the Manager Certification and any system certification decision is with the Co-ordinator System Certification.

Telefication Certification is operating as a profit centre and is financially depending on the income generated out of orders from clients for services of Telefication Certification. Test reports of Telefication Laboratory are from a certification perspective considered to be equal as a test report of any other accredited test laboratory. The same is applicable for test reports of Telefication-listed laboratories.

## 5.7 Confidentiality

Rules regarding confidentiality of information are laid down in the *Main quality manual of Telefication bv* and the *General Conditions of Kiwa*.

Additionally Telefication Certification has regulated the looking into or temporarily handing over of certification or inspection dossiers for the purpose of Designating Authorities, enforcement organizations, members of the Advisory Board and Accreditation Bodies.

In some countries Designation Authorities and/or enforcement organizations have the legal obligation to make information with respect to product approvals publicly available, when requested.

## 6 Conditions

### 6.1 General Conditions

The general conditions of mother company Kiwa apply to Telefication. The generation conditions can be downloaded from <https://www.kiwa.nl/publications/terms-conditions-regulations>:

- The General conditions for the performance of orders (2014)
- Additional Regulation of Legal Certification Arrangements
- Kiwa Regulation for Certification (2017)
- Kiwa Appeal Procedure (2017)

### 6.2 Schemes

The conditions for every *Product Certification*, *System Certification* and *Product Inspection* scheme are described in a document dedicated to the specific scheme (e.g. *RD\_061\_07, Conformity assessment procedures for the RED Scheme*). These documents can be downloaded from the Telefication website: <http://www.telefication.com>.

### 6.3 Use of Telefication logos

The use of the Telefication logo is in general not permitted. Within some certification schemes the use of the Telefication logo is defined. The conditions of this use are described in the document dedicated to the specific scheme.

Within some certification schemes the use of logos or marks of third parties is defined (e.g. in case of market approvals). The conditions of this use are described in the document dedicated to the specific scheme.

### 6.4 Complaints

The Governing Board of Telefication Certification will handle complaints regarding any of the services of Telefication Certification.

Any person can file a written appeal concerning decisions about complaints made by the Governing Board of Telefication Certification. Appeals could cover issues like:

- Any non-acceptance of an order by Telefication Certification.
- Any certification or inspection decision made.
- Any decision made by Telefication Certification regarding expiration, suspension or withdrawal of certificates.

In the first instance the Governing Board of Telefication Certification will investigate the appeal. Upon conclusion of the investigation the Governing Board of Telefication Certification shall give its opinion in writing. When this final opinion results in a dispute, the Governing Board of Telefication Certification shall hand the appeal over to the Chairman of the Advisory Board. The Chairman will install an independent committee that will assess the appeal and make an absolute decision.

## 7 Annex A Abbreviations

### **Accredited laboratory**

A laboratory operating in accordance with a quality standard, in this case ISO/IEC 17025 and which has been assessed by a recognised Accreditation Board.

### **CAB**

Conformity Assessment Body

### **CCB**

Canadian Certification Body is Certification Body authorized to issue Canadian approvals for Radio Equipment. In Canadian Law a CCB is a Certification Body located in Canada and is a Foreign Certification Body (FCB) a Certification Body located outside Canada.

### **Certification**

A procedure whereby a third party gives written assurance that a product, process or service conforms to specified requirements (ISO/IEC Guide 2: 2004).

### **Conformity assessment**

Systematic examination of the extent to which a product, process or service satisfies further specified requirements (ISO/IEC Guide 2: 2004).

### **CQM**

Card Quality Management

### **EC**

European Commission

### **EEA**

The European Economic Area (EEA) comprises the twenty five member states of the EU plus Norway and Iceland.

### **EEC**

European Economical Community

### **EMC Directive**

This Directive (2014/30/EU) lays down the minimum requirements to be met by products, which may cause or be affected by electromagnetic disturbance.

### **EU**

European Union

### **FCC**

Federal Communications Commission of the United States of America.

### **ICT**

Information Communication Technology

### **IEC**

International Electrical Committee

**ISO**

International Organization for Standardization

**IT&T**

Information Technology and Telecommunications Equipment

**MED**

Marine Equipment Directive

**MRA**

Mutual Recognition Agreement

**Notified Body**

A Notified Body is a third party authorised to carry out the tasks relating to approvals described in a European Directive. In general, a Notified Body can be regarded as a competent approvals body in a field where approval (certification) of a product is compulsory by law. A Notified Body is designated by the State. A member state of the EEA (European Economic Area) can only designate bodies falling within its sphere of competence.

Bodies designated by a member state should satisfy criteria relating to proficiency, independence, impartiality, etc. In this connection, European standards EN 17065 and EN 17021 are particularly important. The body is then notified to the European Commission and the other member states of the EEA and thereby acquires the status of 'Notified Body'.

**QMS**

Quality Management System

**RSP**

Radio Standards Procedure

**RvA**

Raad voor Accreditatie (Dutch Council for Accreditation)

**Standard**

A standard is a technical specification drawn up by a recognised standards organisation (CEN, CENELEC or ETSI) for repeated or continuous application, but with which compliance is not necessarily compulsory.

**TAL**

Tested by an Accredited Laboratory

**TCB**

Telecommunication Certification Body.

**Technical specification**

A technical specification is the specification contained in a document which lays down the characteristics required of a product such as quality levels, performance, safety, dimensions, including the requirements applicable to the product as regards terminology, symbols, tests and test methods, packaging, marking and labelling.

**Telefication Certification**

Telefication Certification – Third party certification body accredited by The Dutch Council for Accreditation (Raad voor de Accreditatie: RvA).

**TTE**

Telecommunication Terminal Equipment

**USA**

United States of America

## 8 Annex B Additional information

For more information contact:

Telefication Certification

Phone: +31 88 998 3600

Email: [certification@telefication.com](mailto:certification@telefication.com)

Address:

Edisonstraat 12A  
6902 PK Zevenaar  
The Netherlands

Web-site: <http://www.telefication.com>